

Sample Collaborative Ground Rules

- One person talks at a time, no side conversations
- No meetings outside the meeting
- Start something and finish it
- Create an open, honest environment
- What is said in the room stays in room
- Do not use acronyms, explain meaning of new terms
- Collaborative will not meet if no family/caregiver representation is present.
- Allow time to work through issues
- Support decisions made and give opportunities to complete discussions so all members know fully what they are deciding.